

LAW LIBRARY SERVICES

BOOK RETRIEVAL AND HOLD

The Law Library accepts telephone requests to retrieve and hold books for pick-up. Contact the Circulation Desk.

DOCUMENT DELIVERY SERVICES

Fax Services

Requests will be faxed the same day as received. You may also arrange to receive or send faxes while you are in the library. Charges are:

- \$5.00 service charge
- \$0.50 per page for local calls, or
- \$1.00 per page for long distance
- \$2.50 to send or receive a fax

Photocopy Services

The Law Library accepts requests to photocopy library materials for mailing or pick-up. Charges are:

- \$2.50 service charge
- \$0.25 per page

While-You-Wait

The library also offers a copy-while-you-wait service. Materials must be brought to the Circulation Desk. Charges are \$0.20 per page.

Email Reference

The Law Library will answer reference questions and email electronically available material. Requests are limited to 10 citations per day. You may email your request to: services@scll.maricopa.gov

INTERLIBRARY LOANS

Materials not owned by the Law Library may be borrowed from other libraries. Charges, if any, are set by the lending library. Contact the Circulation Desk.

TRAINING

The Law Library offers classes and one-on-one training on the electronic and print resources available in the library. If you would like more information about class schedules and content, or if you would like to schedule a class or a training session, please ask the reference staff or call (602) 506-3461.

Law Library Collections

ARIZONA LEGAL MATERIALS

Arizona collections include current and retrospective revised statutes, codes, and session laws; House and Senate bills and journals; Supreme Court and Court of Appeals cases, advance sheets, rules and administrative orders; current and retrospective administrative agency regulations; attorney general opinions; selected agency documents; municipal and county codes and ordinances; State Bar ethics opinions; bar association CLE publications and monographs; practice manuals, and legal forms.

FEDERAL LEGAL MATERIALS

Federal materials include current and retrospective official and annotated U.S. codes; treaties; Congressional Record and congressional committee hearings and reports; court reports, general and local court rules, U.S. Supreme Court briefs and oral arguments; current and retrospective administrative agency regulations.

ELECTRONIC RESOURCES

LAW LIBRARY CATALOG

The library catalog contains records for books, journals, videos, government documents, and other materials. It is accessible within the library and via the Internet from the library's web site.

LIBRARY DATABASES

The following materials are available on Westlaw Patron Access (only accessible within the Law Library).

All federal statutes and case law
All state statutes and case law
American Law Reports
AmJur Legal Forms
AmJur Pleading and Practice Forms
AmJur 2d
Arizona Legal Forms
Arizona Practice Series
Bankruptcy Reporter
Corpus Juris Secundum
Journals and Law Reviews
Jury Verdicts from all 50 states
Nichols Cyclopedia of Legal Forms
Annotated
Restatements of the Law
UCC Legal Forms
West Legal Forms
Williston on Contracts Forms
Wright and Miller Federal Practice and Procedure



INTERNET DATABASES

These databases are available from any court or county location from the Law Library's website
() indicates remote access also.*

Criminal Justice Periodicals **Hein Online**

CFR (1938-Present)*
Federal Register (1936-Present)*
Law Journal Library*
U.S. Statutes at Large*

Index to Legal Periodicals* **LegalTrac*** **Loislaw**

Arizona Bar CLE publications
Arizona Jury Instructions

OCLC FirstSearch*

Superior Court Law Library Maricopa County

The Superior Court Law Library, a department of the Superior Court in Maricopa County, is a public library open to all.

The Superior Court Law Library is located on the second floor at 101 West Jefferson in downtown Phoenix. A small legal research station is located in the Southeast Court Complex at 222 East Javelina in Mesa.



LAW LIBRARY POLICIES

CIRCULATION

Arizona residents, members of the State Bar of Arizona, and Maricopa County employees may borrow designated library materials upon presentation of the required forms of identification. Materials may be borrowed for one week, with an additional one week renewal. Books may be renewed by telephone or in-person. The Law Library may decline to renew a book if another patron has requested it.

Overdue books incur a fine of \$0.50 per day per item. There is a grace period of one day after the item is due if the item is returned on that day. The library will notify borrowers via the mail when books are overdue; however, it is the borrower's responsibility to return materials.



Superior Court Law Library Maricopa County

East Court Building
101 W. Jefferson Street
Phoenix, AZ 85003

8:00 a.m. to 5:00 p.m.
Monday through Friday

(602) 506-3461
Facsimile (602) 506-3677
Email services@scll.maricopa.gov

[www.superiorcourt.maricopa.gov/
lawlibrary](http://www.superiorcourt.maricopa.gov/lawlibrary)

Superior Court Maricopa County



Law Library

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